




# DIVE PLAN & RISK ASSESSMENT

DIVE MARSHAL \_\_\_\_\_ DIVING OFFICER \_\_\_\_\_

DATE \_\_\_/\_\_\_/\_\_\_ SITE \_\_\_\_\_ TIME OF SLACK WATER \_\_\_\_\_

WEATHER CONDITIONS \_\_\_\_\_ WATER CONDITIONS \_\_\_\_\_

## DUTIES OF DIVE MARSHAL:

1. CHECK THE QUALIFICATIONS OF EACH DIVER AND IN DATE MEDICAL OR SELF CERTIFICATE.
2. ENSURE THE SAFETY OF ALL DIVERS, HAVE STAND BY DIVERS AND AT LEAST ONE SPARE CYLINDER AT ALL TIMES.
3. ALWAYS FLY AN "A" FLAG WHEN DIVERS ARE IN THE WATER. 
4. KNOW THE NEAREST EMERGENCY TELEPHONE NUMBER, COASTGUARD / DOCTOR AND VHF RADIO PROCEDURE.  
(WRITE THE NUMBERS HERE ☎.....☎)
5. KNOW THE TIDE TIMES AND WEATHER CONDITIONS FOR THE PLANNED DIVE.
6. **NO** DIVER IS TO DIVE ALONE WITHOUT A ROPE AND CORRECT SURFACE COVER.
7. **ALL** PERSONS TRAVELLING IN THE BOAT **MUST** WEAR A LIFE JACKET, DRY SUITS ZIPPED UP AND USE SUITABLE STAB JACKET OR BC TO DIVE.
8. THE **MINIMUM** AGE FOR A DIVER ON AN OPEN WATER DIVE IS **14** YEARS OLD  
THE FOLLOWING **MAXIMUM** DEPTH LIMITS ARE TO BE OBSERVED  
**14 TO 16 YEARS OLD, 20 METRES**  
**16 TO 18 YEARS OLD, 30 METRES**  
**NOVICE FIRST DIVE, 10 METRES** AND ELEMENTARY/OPEN WATER DIVER **18 METRES** (age permitting)
9. THE DIVE MARSHAL MUST REMEMBER AT ALL TIMES THAT THEY ARE RESPONSIBLE FOR THE SAFETY OF THE GROUP AND BE PREPARED TO CANCEL A DAYS DIVING IF CONDITIONS ARE NOT SUITABLE.

## **⚡ RISK ASSESSMENTS ⚡**

PLEASE REVIEW STANDARD RISK SHEET. A SEPARATE SHEET CAN BE USED

HAZARDS	RISK OF:	H/M/L	CONTROL MEASURES

**Signed** Dive Marshal .....

